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# Growing Up

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Issued for the information of Manchester young folks by the Education Committee, with which is associated the Youth Committee and the Juvenile Employment Committee.

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# FOREWORD

*School days are over.*

*Time marches on—we cannot stop it even if we desire, nor can we hasten it. We can, however, try to keep pace with it.*

*There are things, very important things, which, unless you do them now the probability is you will never do them at all, and certainly you will not do them half as well: therefore I hope you will study this little booklet.*

*As I read the various school returns I am more than ever convinced of the ability of Manchester young folk, and feel sure that nothing need deter you in the future if you apply yourself.*

*At home, and at school, you have been cared for and taught to appreciate what is best in life and to develop character—now is the time for you to take the initiative to apply these qualities among people with whom you come in contact.*

*Then the problem of the wise use of leisure has come in our time to have great importance. Never before have people had so much time on their hands and never before have leisure hours been so well catered for.*

*This means that there are innumerable opportunities for you to play your part in the social and sports side of life with good comradeship and a happy spirit.*

*You will find a youth organisation a great help either for happy recreation or continued education.*

C. F. HOWARTH,
Chairman of the
Education Committee.

93,311

Women's Junior Air Corps.

## YOUR FUTURE

The object of this little booklet is to help you and other young people now growing up. You will rightly want to know what you can do to play your part in the effort we must all make for our Country: and you may ask what help can be given you so that you may pull your weight and how you can set about it.

You may remember that His Majesty King George VI gave a stirring message when he said to the coming generation:—

> "Train yourselves in body, mind and spirit so as to be ready for whatsoever part you may be called upon to play and for the tasks which will await you as citizens of the Empire . . . . . make yourselves ready to give and to offer your very best."

Youth has indeed a fine opportunity to-day. There are three things which you may be thinking about. The first is the kind of employment you follow or want to take up: secondly, what further education and training will help you in life: and then, how can you spend your spare time happily in giving service and in getting healthy enjoyment—it may be through games and recreation.

## ABOUT EMPLOYMENT

You may have left school a short time ago, or a year or two ago, and are now working. From school to employment is a big change and it takes some time to settle down.

If you have still to make the change the job you want may be waiting for you and your parents and yourself have no doubt talked it over. On the other hand, if you have still to find it, what are you doing to try and get into a suitable occupation?

Baking.

Building.

Hat
Making.

Each year many thousands of young people like yourself are wanted to fill the vacancies of many kinds that occur, and in most cases they are filled by those who have made up their minds beforehand and have set about getting the jobs they want. It is unwise, therefore, to put off thinking about what you want to do until after you have left school and, if you have not already done so, you should think about it straight away.

The Manchester Education Committee have four Juvenile Employment Bureaux, the addresses of which are given below, and the staff of which know all about the jobs that are vacant and the prospects of advancement. They will be only too glad to advise and help you. The Bureaux are open each week up to 5 p.m. Monday to Thursday, and up to 6 p.m. on Friday, and the officers will be pleased to see you either by yourself or with your parents on any day that you are able to visit. Choose the Bureau nearest to your home.

*Juvenile Employment Bureaux*

| | |
|---|---|
| Manchester Central ..... | 324, Deansgate, Manchester, 3. |
| Newton Heath ..... ..... | Town Hall, Oldham Road, Manchester, 10. |
| Openshaw ..... ..... ..... | 457, Ashton Old Road, Openshaw, Manchester, 11. |
| Withington ..... ..... | Dr. Rhodes Home, Cavendish Road, West Didsbury, Manchester, 20. |

One further point—remember that if you are already at work you naturally don't want to stand still, and the Bureau might be able to advise and thus help you to make progress. It is, of course, very much easier to forget than

to learn, so that if you are unable to get the job you want when ready to leave school, why not remain there, may be a short time longer, until it is available.

## ABOUT FURTHER STUDY

Having got the job, you find generally that the knowledge you gained at school is not sufficient in itself for you to make a real success of it, and consequently further training is necessary. Here again the Education Committee are ready and anxious to help you. Throughout the City there are Evening Institutes where classes and courses are available at which you can be given the kind of instruction you need.

The space available in this booklet does not permit a mention of all the classes and courses which are provided, and enquiries for further particulars should be made at the Evening Institute or Bureau nearest to your home or at the Education Offices, Deansgate, Manchester, 3.

For those who are employed in office work there are courses which include English, Arithmetic, Languages, Bookkeeping, Shorthand, Typewriting, etc. The courses are progressive so that students can reach the standard required to pass their examinations and they can go forward to Senior Institutes for the courses which provide specialised training in preparation for the examinations of professional bodies, such as the institutions for accountants, secretaries, for those in banks, in the legal profession, and so on.

The would-be Mechanical, Electrical, Aeronautical, Locomotive, Mining or Textile Engineer, or Draughtsman, Architect, Building Trades Operative, Agriculturalist, Baker and Confectioner, to name a few of the industrial

Physical Recreation.

occupations, will also be able to get all the instruction and training required to pass the necessary examinations.

Instruction is provided in Dressmaking, Embroidery, Home Crafts, Household Management (Home and Institutional), Ladies' Tailoring, Electrical Housecraft, First Aid, as well as in any of the other subjects in which girls are interested, like shorthand, typewriting and commercial subjects for instance.

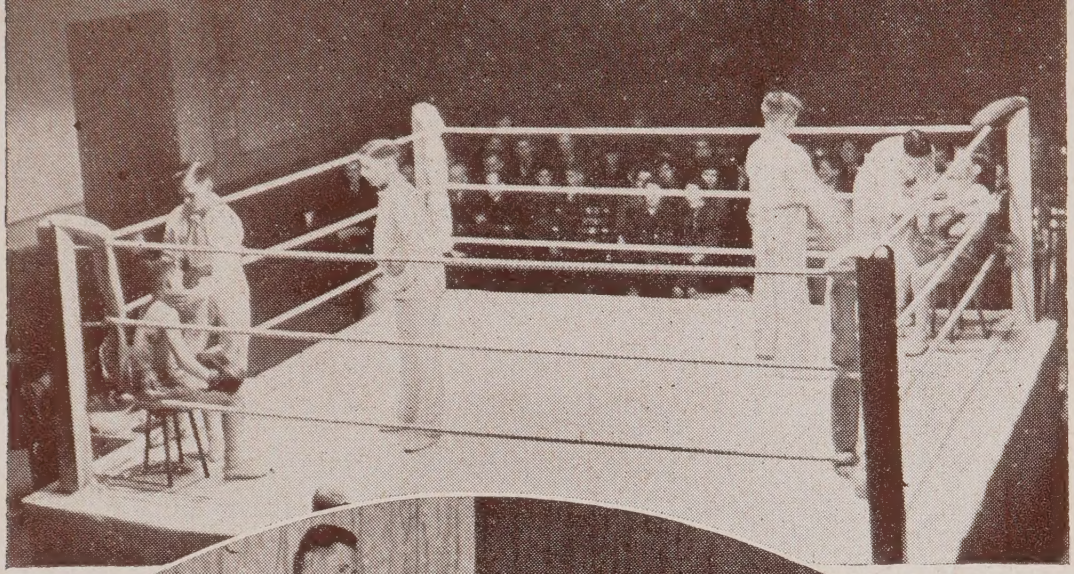
Classes are held in the evenings during the winter, and in the case of certain branches of the technical and professional training during the daytime, attendance being normally required on one day a week.

Fees are very moderate indeed: they can be put aside altogether, where necessary, and awards are made to students who complete the different years of the courses and do well enough.

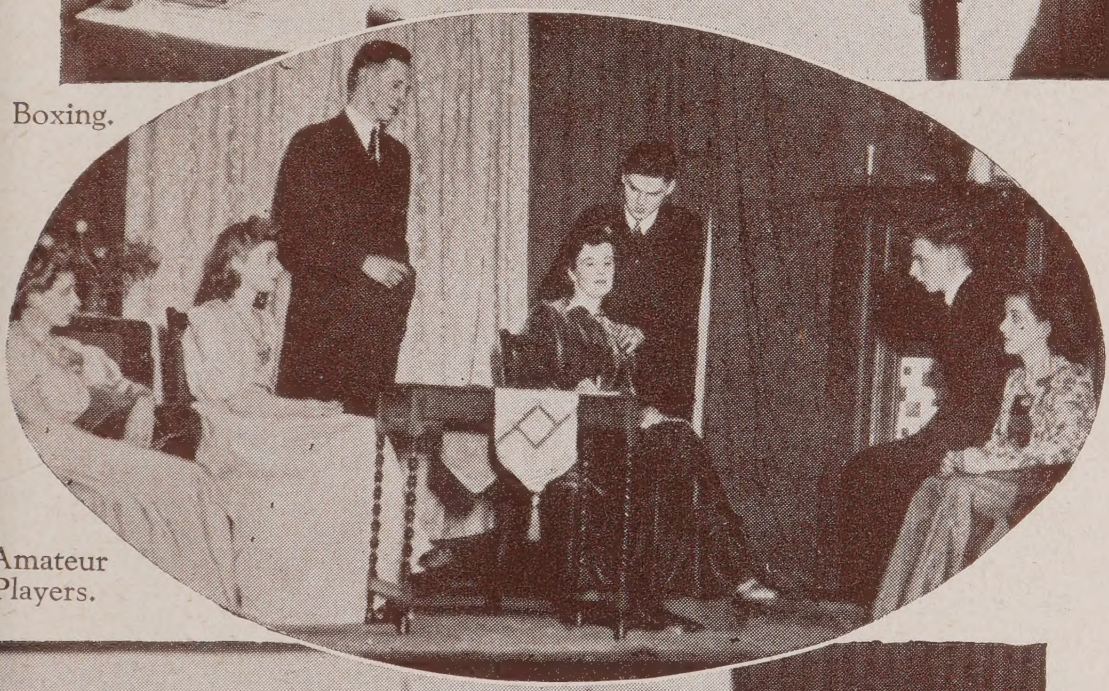
Engineering Workshops.

## AND YOUR SPARE TIME

And now you may wonder whether life is going to be a continuous succession of days when you are either at work or fitting yourself for it. Well! You have to spend more time at work than you did in school, but even when your working time and the time you should give to your studies are added together, you will still find yourself with leisure time which you can, more or less, map out for yourself.



Boxing.



Amateur Players.

Hobbies—Model Aircraft.

How are you going to spend that spare time? Have you already taken up some hobby such as wood or metal work, model aeroplane making, sewing, knitting, leatherwork, or one of the many other practical activities that are available? Or are you actively interested in sport such as football, cricket, swimming, netball, etc.? Or again are you learning music and to play an instrument such as the piano, violin, trumpet, and so on? If you can say "Yes" to any of the questions, you will, no doubt, also say that you wish to continue your interest in it.

But if you have not yet taken up a hobby or other interest, or find that the one you have chosen is not taking all your time, you may perhaps like to know of other interesting outlets for your energies. Manchester is a city with many organisations of different kinds which exist for young people like yourself. To name them individually and to give particulars about each one would take up a lot of space, but a general picture of what they stand for will perhaps be a help.

Should you feel that you would like to join an organisation, but do not know how to get into touch with the group or unit near to your home, you should enquire either at one of the four Juvenile Employment Bureaux mentioned earlier in the booklet, at the Youth Department, Education Offices, Deansgate, Manchester, 3, or at the Headquarters of the organisation, whose address will be found at the end of the booklet.

## PRE-SERVICE

If a life at sea attracts, the SEA CADET CORPS with its training in seamanship offers a good beginning. There is

a unit of the Corps in Manchester and numbers are limited so as to ensure that each boy can be found a place either in the Royal Navy, the Fleet Air Arm, or the Merchant Navy when of age.

Sea Cadets.

The ARMY CADET FORCE, in which training and physical fitness figure, as well as recreation, is always ready for suitable recruits.

Army Cadets.

The AIR TRAINING CORPS is the third of the junior services: and if the study of aero-engine construction, map-reading, navigation, and wireless telephony and telegraphy have an interest for you, the Air Training Corps will meet your needs.

Membership of all three of these organisations leads up to joining one of the Services. The members have uniform and, in addition to training, provision is made for recreation and games, indoor and outdoor.

This is where to write to see about joining up and finding out the nearest unit, if you do not know already:—

Manchester (Hulme) Sea Cadet Corps, City Road School, Manchester, 15.

Army Cadet Force, 8, Gore Street Manchester, 1.

Air Training Corps, Manchester Wing, Messrs. A. V. Roe & Co. Ltd., Greengate, Middleton, Manchester.

Girls interested in national service may like to join the GIRLS' TRAINING CORPS or the Women's Junior Air Corps, which is part of it. First-aid, hygiene, dispatch carrying, morse, aircraft recognition and other interesting studies are carried on, and there are indoor and outdoor activities as well. To join the G.T.C. or the W.J.A.C. is a good way to get an insight into the things you may want to know so that national service, if and when the call comes, may find you ready and with ideas as to what is going to suit you best. If you want to know where you might join the most convenient unit, should you not know already, write to the Honorary Secretary, G.T.C. and W.J.A.C., 231, Wilmslow Road, Rusholme, Manchester, 14.

Organisations open to both boys and girls are the BRITISH RED CROSS SOCIETY, whose formation you will remember was largely due to the inspiration of Florence Nightingale, and the ST. JOHN AMBULANCE BRIGADE, which was established many years ago by the Order of St. John of Jerusalem. Their great purpose is to save life,

Air Training Corps. *Thirteen*

Girls' Training Corps.

which is of greater prominence in war-time but is just as important in peace. The training includes first-aid, ambulance work, home nursing, child care, hygiene, cooking, and air raid welfare.

And there are important jobs in war-time connected with Civil Defence in which experience and knowledge of great value can be gained and service given. Boys may become members of the CIVIL DEFENCE MESSENGER SERVICE, whose purpose is to help in maintaining communications in an emergency and ensure that urgent messages get through without delay. The training includes A.R.P. organisation, anti-gas measures, first-aid, map-reading and local topography, etc. The NATIONAL FIRE SERVICE MESSENGER SERVICE is also of vital importance in the case of air raids. The members are boys between 16 and 18 years of age and act under orders. They take duty at the fire stations under the officer in charge. Their duties are to maintain

contact between fire stations and control stations in the event of ordinary communications breaking down; they also act as guides to Fire-Service units which may have to come into Manchester, and undertake other jobs. Messengers are trained in Fire Service activities and boxing and team games form part of the training.

You might like to make a note of these addresses if you should want to see about joining up:—

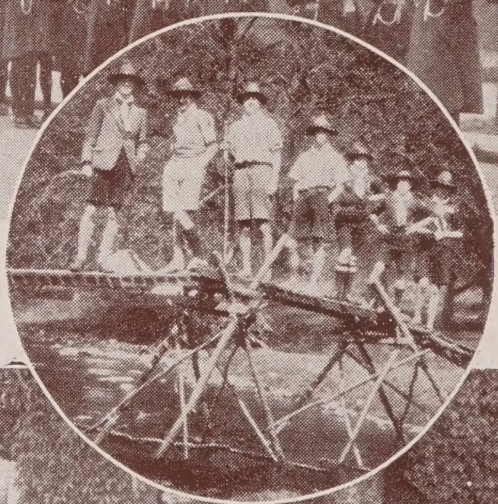
British Red Cross Society, 22, Lloyd Street, Manchester, 2.

St. John Ambulance Brigade, "Cartref," Catherine Road, Higher Crumpsall, Manchester, 8.

Civil Defence Messenger Service, 2, Mount Street, Manchester, 2.

National Fire Service Messengers, No. 27 Fire Force, Moseley Hall, Cheadle, Cheshire.

St. John Ambulance Brigade.



Boys' Brigade
and
Boy Scouts.

Girl Guides
and
Girls' Life Brigade.

## OTHER UNIFORMED ORGANISATIONS

For boys there is THE BOYS' BRIGADE, whose units are attached to churches throughout the City, with indoor and outdoor activities like physical training, ambulance work, home defence, swimming, organised team games and camping. The BOY SCOUTS' ASSOCIATION covers almost every activity, indoor and outdoor, such as campaigning, camping and cooking, observation and reporting, first-aid, etc., and there is also the CHURCH LADS' BRIGADE, which has companies in many parishes in the City and goes in for company drill, physical training, boxing, and sports, among other things.

For girls there is the same kind of choice. The CHURCH GIRLS' BRIGADE is associated with the Church of England, and has many units which provide instruction in those things likely to be useful in the home or of service to the community. The GIRL GUIDES' ASSOCIATION and its badge system cover almost any subject which interests its members. The GIRLS' LIFE BRIGADE is not confined to members of a particular church and is international.

Please note the addresses of these organisations from which full particulars of how to go about joining up may be obtained:—

The Boys' Brigade, Gaddum House, Queen Street, Manchester, 2.

Boy Scouts' Association, 4, Victoria Street, Manchester, 3.

Church Lads' Brigade, 2, Garden Street, Withy Grove, Manchester, 4.

Church Girls' Brigade, "Beechwood," Bury New Road, Prestwich, near Manchester.

Girl Guides' Association, Arden House, Ashley, near Altrincham.

Girls' Life Brigade, 23, Nelson Street, Manchester, 13.

Youth

Activitie

## YOUTH CLUBS AND CENTRES

The choice you may wish to make need not be confined to one or other of the pre-service or uniformed organisations which have been mentioned. There are many clubs and centres, most of which are open on several evenings each week. They have indoor and outdoor activities of many kinds, ranging from handicrafts, drama, dancing, and concert party work to physical training, boxing, gymnastics, cricket, football, netball, swimming, cycling, and rambling, and there are games such as billiards, chess, darts, draughts, and table tennis. Some of the clubs also provide canteens with books and papers.

Many are linked with Churches and Chapels. Some are affiliated to the Manchester and District Lads' Clubs Federation or to the Manchester and Salford Association of Girls' Clubs. The Young Men's Christian Association has a Junior Club for boys up to 16 years of age in St. John's Place, Deansgate.

The Young Women's Christian Association is in Peter Street and the Manchester University Settlement has clubs in Ancoats and Gorton and a camp house in the Derbyshire hills. The Jewish Boys' Club at 435, Cheetham Hill Road, takes boys of 12 years and upwards, and the Salvation Army has youth groups. Clubs of the Co-operative Union Youth Committee are to be found in various places and there are Youth Centres which have been set up by the Youth Committee, and other voluntary centres on school premises. These are open to all young people three nights a week in schools up and down the City and they are places where young folks can spend their evenings profitably in the company of others of their own age. Whatever your recreation or particular interests may be the clubs and youth centres exist to welcome you as a member so that you may join in and spend your spare time as you would like to do.

In the Club.

## OTHER ORGANISATIONS

The outdoor life has its appeal to many, especially at week-ends and holiday time, and there are organisations which help to satisfy our open-air needs.

The National Cyclists' Union was formed more than sixty years ago to encourage pleasure cycling, among other things.

The Ramblers' Association (Manchester and District Federation) exists for the interests of ramblers and to foster a greater love, knowledge, and use of the countryside. The Manchester Federation is one of the largest in the country.

The Youth Hostels Association aims at providing simple accommodation in hostels in many parts of the country, where parties or single members may sleep and eat, perhaps while on a walking tour or on a short holiday in a particular place. The buildings used for hostels range from old farm-houses, watermills, and large houses to buildings specially designed for the purpose.

## LIST OF ADDRESSES

Manchester (Hulme) Sea Cadet Corps, City Road School, Manchester, 15.

Army Cadet Force, 8, Gore Street, Manchester, 1.

Air Training Corps, A. V. Roe & Co. Ltd., Greengate, Middleton, Manchester.

Jewish Lads' Brigade, 435, Cheetham Hill Road, Manchester, 8.

National Association of Training Corps for Girls, 231, Wilmslow Road, Rusholme, Manchester, 14.

Civil Defence Messenger Service, 2, Mount Street, Manchester, 2.

National Fire Service Messengers, No. 27 Fire Force, Moseley Hall, Cheadle, Cheshire.

British Red Cross Society, 22, Lloyd Street, Manchester, 2.

St. John Ambulance Brigade, "Cartref," Catherine Road, Higher Crumpsall, Manchester, 8.

Boys' Brigade, Gaddum House, Queen Street, Manchester, 2.

Boy Scouts' Association, 4, Victoria Street, Manchester, 3.

Church Lads' Brigade, 2, Garden Street, Withy Grove, Manchester, 4.

Church Girls' Brigade, "Beechwood," Bury New Road, Prestwich, near Manchester.

Girl Guides' Association, "Arden House," Ashley, near Altrincham.

Girls' Life Brigade, 23, Nelson Street, Manchester, 13.

Church of England Youth Council (Manchester Diocese), St. Nicholas' Rectory, Fog Lane, Burnage, Manchester, 19.

Congregational Young People's Council, 57, Wyverne Road, Chorlton, Manchester, 21.

Methodist Youth Committee (District No. 1), 68, Demesne Road, Manchester, 16.

Methodist Youth Committee (District No. 2), 17, Ellesmere Avenue, Eccles, near Manchester.

The Salvation Army, 8, Peter Street, Manchester, 2.

Salford Roman Catholic Diocesan Youth Committee, "Lismore," Clarendon Road, Sale, Cheshire.

United Christian Youth Council, St. Peter's Rectory, Rochdale Road, Blackley, Manchester, 9.

Manchester and District Lads' Clubs Federation, Gaddum House, Queen Street, Manchester, 2.

Manchester and Salford Association of Girls' Clubs, Gaddum House, Queen Street, Manchester, 2.

Young Men's Christian Association, Peter Street, Manchester, 2.

Young Women's Christian Association, 36, Peter Street, Manchester, 2.

Manchester University Settlement, 20, Every Street, Manchester, 4.

Manchester University Settlement, 170, Stanley Grove, Manchester, 18.

Jewish Boys' Club, 435, Cheetham Hill Road, Manchester, 8.

Co-operative Union Youth Committee, "Holyoake House," Hanover Street, Manchester, 4.

The National Cyclists' Union, 35, Doughty Street, London, W.C. 1.

The Ramblers' Association (Manchester and District Federation), 13, Park Avenue, Sharston, Manchester.

Youth Hostels Association (Manchester and Salford Sub-Regional Group), Junior Y.M.C.A., St. John's Place, Deansgate, Manchester.

## BOOKS ON PASTIMES AND CAREERS

Any of the books mentioned and many more can be borrowed from the Public Libraries. You can join any one of them and borrow books regularly.

### BOOKS ON PASTIMES

#### Art and Crafts

| | |
|---|---|
| Sketching Without a Master | *J. H. Brown* |
| The Junior Basket Maker | *Charles Crampton* |
| A First Book of Metal Work | *Bernard Cuzner* |
| Dryad Handicraft Leaflets (obtainable for a wide range of crafts) | |
| Wood Carving | *Alan Durst* |
| Make Your Own Soft Toys | *Ruby Evans* |
| Woodwork Tools | *William Fairhan* |
| Busy Fingers | *H. Fochs* |
| I Made it Myself | *A. C. Horth* |
| Wooden Toy Making | *W. M. Horton* |
| Hand Puppets and String Puppets | *Waldo S. Lanchester* |
| Plastics | *A. J. Lockrey* |
| Easy Ways of Weaving | *Agnes M. Miall* |
| Make Your Own Rugs | *Agnes M. Miall* |
| Hand Loom Weaving | *P. Orman* |
| Modelling | *Maria Petrie* |
| Simple Metal Work | *A. G. Pelikan and E. Kronquist* |
| Glove Making at Home | *Francis Staite* |
| Mary Thomas's Practical Book of Embroidery | |
| Scale Model Aircraft that Fly | *H. J. Townes and Howard Boys* |
| How to Make Artificial Flowers | *M. Woodman* |
| Home Leather Work | *M. Woodman* |
| "How to Do It" Series (published by "The Studio") | |

#### "Out of Doors" Books

| | |
|---|---|
| The Open-air Guide | *J. R. Ashton and F. A. Stocks* |
| Girl Guiding | *Lord Baden-Powell* |
| Rover Scouting | *Lord Baden-Powell* |
| Scouting for Boys | *Lord Baden-Powell* |
| Camping Out for Girls | *C. Falcon* |
| An A.B.C. of Cricket | *P. G. H. Fender* |
| Hockey | *D. S. Milford* |
| The Complete Cyclist | *Harold Moore* |
| Let's Go Camping | *D. Raven* |
| Association Football for Boys | *C. T. Rudd and E. M. Witham* |

#### Outdoor and Indoor Hobbies

| | |
|---|---|
| What Can We do Now ? | *Rodney Bennett* |
| How to Become a Conjuror | *Will Blyth* |
| Teach Yourself Photography | *S. W. Bowler* |

OUTDOOR AND INDOOR HOBBIES—*continued.*

| | |
|---|---|
| Swimming | *William Francis* |
| The Boys' and Girls' Swim Book | *Syd G. Hedges* |
| Popular Scientific Recreations | *A. M. Low* |
| The Boy Electrician | *A. P. Morgan and J. W. Sims* |
| How to Arrange and Write Up a Stamp Collection | *S. Phillips and C. P. Rang* |
| The Junior Gardener | *Harriet Price* |
| Rabbit Keeping | *A. Voysey* |

INDOOR GAMES AND CLUB ACTIVITIES

| | |
|---|---|
| Modern Handbook for Boys | *Jack Bechdolt* |
| Let's Do a Play | *Rodney Bennett* |
| Let's Get Up a Concert | *Rodney Bennett* |
| Badminton for All | *J. F. Devlin* |
| The Canterbury Puzzles | *H. E. Dudeney* |
| Chess for the Fun of It | *Brian Harley* |
| Youth Club Games and Contests | *Syd G. Hedges* |
| 101 Things a Boy can Make | *A. C. Horth* |
| 101 Things for Girls to Do | *A. C. Horth and L. B. Horth* |
| 101 Things for the Handyman to Do | *A. C. Horth and B. Lillie* |
| Table Tennis—a guide for beginners and enthusiasts | *E. Hyde* |
| The Young Gymnast | *Thomas McDowell* |
| Spare Time | *Herbert McKay* |

## BOOKS ON CAREERS

| | |
|---|---|
| Three Hundred Careers for Women | *V. Biscoe* |
| The Girl and Her Job: a handbook for beginners | *E. E. Brooke* |
| Nursing | *N. S. Cochrane* |
| Civil Service Guide | *A. J. T. Day* |
| The Architect | *C. Williams Ellis* |
| What Shall I be? | *A. Williams Ellis* |
| Careers for Our Daughters | *D. W. Hughes* |
| How to Choose Your Career | *W. L. Ivey* |
| How to Secure a Good Job | *W. L. Ivey* |
| Careers for Boys | *F. W. Memory* |
| Retailing and the Public | *L. E. Neal* |
| Careers for Boys | *F. W. Nisbet* |
| What Shall I be? | *J. Oliver* (ed.) |
| Hotels and Restaurants Careers | *E. N. Porter* |
| Careers | *E. Rodger* |
| The Ambitious Girl | *Countess of Rosebery* |
| How to Apply for a Situation | *J. W. Rowbottom* |
| Dictionary of Careers | *L. H. Turner* |
| On Leaving School | *Sir C. C. Wakefield* |
| Journal of Careers (published monthly). | |

The Ministry of Labour have published a number of handbooks in their "Choice of Careers" series dealing with most trades and professions. Librarians will be pleased to let you see those in which you are interested.

CITY OF MANCHESTER EDUCATION COMMITTEE

# JUVENILE EMPLOYMENT BUREAUX

## OBJECTS

To assist Employers and Parents on all matters relating to the employment and welfare of young people: Recruitment of juvenile workers and apprentices, Continued Education, Health and Unemployment Insurances, Factory, Workshops, and Shops Acts, Wage Rates, etc.

| *Addresses:* | *Telephone:* |
|---|---|
| 324, Deansgate | BLAckfriars 2811 |
| 457, Ashton Old Road, Openshaw | EASt 0222 |
| Town Hall, Newton Heath | COLlyhurst 1887 |
| Cavendish Road, West Didsbury | DIDsbury 2002 |

Enquiries can be made about the Youth Service at the Education Offices, Deansgate, Manchester, 3.
*Telephone:* BLAckfriars 8622.

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